

**NOT APPROVED**

TOWN OF HOLLAND SANITARY DISTRICT #1

MINUTES OF MEETING

Nov 8, 2011

Present:

Dennis Van Eperen  
Dick Eiting  
Lance Bracken  
Dennis Schmidt  
Tim Vanevenhoven  
Chad Olson

Meeting called to order by President, Dennis Van Eperen

**Agenda Approval:**

A motion was made by Dennis S., second by Dick .and passed to approve the agenda as published.

**Minutes:** A motion was made by DennisS, second by Dick. and passed to approve the minutes of the Oct 11<sup>th</sup> meeting as published.

**ARLA FOODS:**

Tim reported they are reviewing their whey operation, they are finding excess fat & protein in whey, working with RO supplier. Hendric is checking with other Arla plants to determine what their COD's are. Chad will work with Tim on loadings.

**PLANT OPERATION: (MCO REPOR0T)**

See Lance's report (attached).

**Water Dept:**

See Lance's report (attached)

**A Homite H**

**Approval of Bills for Payment:**

After reviewing the bills a motion was made by Dennis S., second by Dennis V. and passed to approve the bills presented for payment.

**Software Program:** Dick checked with several users of Work Horse and Civic System, everyone was well satisfied with the system they were using, most felt that it would be best to have the same system for Accounting as Billing. With Baker Tilly doing our accounting, it was felt that the Civic System would be the system to get. Dennis V. made a motion to go with the Civic System, Dennis S. second motion approved.

**Door Replacement:** Doors have been replaced, a notice will go in this months billing to notify the customers if they wish they can use the slot in the door to drop off their payments.

**Sewer Line Improvement:**

The on going process of reviewing and prioritizing our most urgent project was discussed; we will continue to work on this project.

**Next meeting:** Dec 13<sup>th</sup> - 10:00 AM.

Dick Eiting, Deputy Clerk

Dennis Van Eperen, President

**NOT APPROVED**